



# YEARLY STATUS REPORT - 2021-2022

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Altaf Memorial Government Degree College Kilam
• Name of the Head of the institution	Prof.(Dr) Yasmeen Majid Khan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01931294562
• Mobile No:	9419040661
• Registered e-mail	principalgdckilam@gmail.com
• Alternate e-mail	ahbhat2017@gmail.com
• Address	Kilam, Kulgam
• City/Town	Kulgam
• State/UT	Jammu and Kashmir
• Pin Code	192231
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **University of Kashmir, Srinagar-Jammu & Kashmir**
- Name of the IQAC Coordinator **Ashaq Hussain Bhat**
- Phone No. **7006965805**
- Alternate phone No. **7889653775**
- Mobile **9797299264**
- IQAC e-mail address **iqacgdckilam@gmail.com**
- Alternate e-mail address **ahbhat2017@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0d/Menu/09\\_02\\_2201\\_58\\_27agr\\_20-211\\_d3bfbbe8-0984-4687-b80f-cdc620000a66.pdf](http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0d/Menu/09_02_2201_58_27agr_20-211_d3bfbbe8-0984-4687-b80f-cdc620000a66.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0d/Link/Annual\\_Report\\_Dec\\_22\\_20ec7b38-a7fa-4dd1-8a42-](http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0d/Link/Annual_Report_Dec_22_20ec7b38-a7fa-4dd1-8a42-)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.64</b>	<b>2019</b>	<b>19/06/2020</b>	<b>18/06/2024</b>

**6. Date of Establishment of IQAC**

**10/09/2018**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>AMGDC-Kilam</b>	<b>Nil</b>	<b>Govt. Of Jammu &amp; Kashmir</b>	<b>01/07/2021 to 30/06/2022</b>	<b>3,74,90349</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

IQAC cell of the college conducted a lot of programs for the benefit of the students and for the faculty. Programme on Awareness about the "Breast Cancer; its spread and Controlling Measures" was conducted on 26th of June 2022 and the Guest speaker was Dr. Manzoor Ahmad from university of Kashmir. Another programme was conducted on the 'spread and awareness of HIV' and the speaker was Mr. Ashaq Hussain Bhat. Smart boards were also purchased in the current session for the students. Similarly, Faculty of the college were acquainted with the National Education Policy . The IQAC Coordinator also attended two National level workshops on NEP2020, one at S.P College Srinagar and other at University of Kashmir, and the same information was delivered to the faculty and students through a seminar in the college. Two Administrative and one skill enhancement workshops were also conducted

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>To implement NEP2020 in letter and spirit.All the new entrants of the college(students of Ist sem) were admitted strictly as per the provisions of NEP2020.Faculty members desirous of participation in various Programmes were encouraged and allowed to participate. All the digital initiatives of JK Govt like HRMS, JKEPM, Sparrow ,Samarth, Aebas attendance were encouraged in the campus</p>	<p>The plan objectives were achieved upto the satisfaction of the chair</p>

**13.Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14.Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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Plan of Action	Achievements/Outcomes
<p>To implement NEP2020 in letter and spirit.All the new entrants of the college(students of Ist sem) were admitted strictly as per the provisions of NEP2020.Faculty members desirous of participation in various Programmes were encouraged and allowed to participate. All the digital initiatives of JK Govt like HRMS, JKEPM, Sparrow ,Samarth, Aebas attendance were encouraged in the campus</p>	<p>The plan objectives were achieved upto the satisfaction of the chair</p>
<p><b>13.Whether the AQAR was placed before statutory body?</b></p>	<p>No</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>Nil</p>	<p>Nil</p>
<p><b>14.Whether institutional data submitted to AISHE</b></p>	
<p>Year</p>	<p>Date of Submission</p>
<p>2021-22</p>	<p>15/01/2023</p>
<p><b>15.Multidisciplinary / interdisciplinary</b></p>	
<p>The college provides a holistic multidisciplinary educational environment and aims to attain the highest standards in providing quality education. The college has implemented the National Education Policy-2020, under this policy the college is committed to offer multidisciplinary/interdisciplinary courses to the students. The college has an active Research and Innovation Cell (RIC) to nurture research culture among the faculty members and students. Value added courses to enhance the skills of students are being taught by few departments. The students are also taught Ability Enhancement Compulsory Course (AECC), Discipline specific course (DSC), Discipline specific electives (DSE), Generic electives (GE), Skill enhancement courses (SEC) and Value added</p>	



courses (VAC) to learn new skills and maintain the rigor of learning. Some of the good practices implemented by the college to promote multidisciplinary/interdisciplinary approach in view of NEP 2020 are promotion of sustainable environment, social commitment and community outreach. Students are encouraged to participate in activities like paper recycling, rainwater harvesting and educating the underprivileged.

#### **16.Academic bank of credits (ABC):**

Academic Bank Credit (ABC) is a credit facility originally envisioned by the Government of India in the National Education Policy -2020. The scheme has the provisions of creating a digital infrastructure that will store the academic credits earned by the students of various higher education institutes within the country. The ABC will be entrusted with the responsibilities such as opening, closing, and verifying the individual academic accounts of students. The ABC regulations intend to give impetus to blended learning mode, allowing students to earn credits from various HEIs registered under this scheme and through SWAYAM, an online repository of courses. Academic Bank of Credits facilitates deposition of credits awarded by Registered Higher Education Institutions, for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University/UGC. In this regard, the college has created Academic Bank Credit ID's (ABC) of students enrolled from Academic Session 2022 under NEP-2020, and will take necessary initiatives under ABC guidelines of NEP as per norms and guidelines issued by the University/UGC.

#### **17.Skill development:**

The institution promotes the learning and training of students to upskill themselves. Presently the college offers skill courses in Archaeology an Introduction, Democratic awareness with legal rights, Early Childhood Care, Conflict and Peace buildings, Education Technology, Sociology of Crime, Sociology of Development, Gender sensitization, Learning skill of Afsana in Urdu, Learning skill of Drama in Urdu, Disaster Management, Apiculture and Medicinal Botany. In addition, the institution provides skill development programmes, entrepreneurship development programmes and career guidance. Internship, On-job training, hands-on experience and industry visits are mandatory for the students of some disciplines that provide practical training to develop professional skills required for employment. The college has made many MOU's with many stakeholders like

Islamic University Of Science and Technology Awantipora regarding upgradation of some skill programmes.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college being situated in Kashmir where the vernacular language is Kashmiri, we use Kashmiri, Urdu, Hindi and English for teaching - learning and communication. For any region, the vernacular language is most suitable for communicating ideas and the institution imposes no Language restriction in classroom teaching. The students and teachers are well acquainted with all languages in both offline and online teaching. In the online mode of teaching, faculty took extra care to ensure that the contents delivered were understood by the students. Students are allowed to write both internal and university examinations in Urdu, Kashmiri or English. College offers various Science, Social science and Humanities courses for UG students. In Science classes, the concepts are delivered in all the four languages, but the students write answers in English. In Social sciences also, the classes are conducted in all the above-mentioned languages but the exams are conducted in English language. The course in humanities being English literature, the students have to use English itself for Teaching and writing in exams. For Kashmiri students the teaching and examination both are driven through Kashmiri language. The institution imbibes the cultural diversity of India through celebrating cultural and traditional festivals and days. Students participate in cultural events organised by the college which creates awareness of the diversity of our culture. The days of national importance are celebrated in order to reawaken their innate pride in the rich cultural heritage of our country. Wherever possible the contribution of Indian thinkers and their works are delivered to students, as part of the curriculum itself. The students are encouraged to relate to nature as the Indian system of learning was rooted in closeness to nature. The classes are conducted in open spaces wherever possible and the field trips and nature camps helps the students to acquire knowledge by exploring nature.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Altaf Memorial, Govt.Degree college Kilam affiliated to University of Kashmir Srinagar, gives emphasis to the quality outcomes of achievement after attaining knowledge. We offer Under Graduate programmes, Skill Development programmes and courses under the Faculty of Arts and Science following the curriculum designed by our university. The Programme Outcomes, Programme

Specific Outcomes and Course Outcomes are designed as per the curriculum developed by the university and evaluated by the institution and is communicated to the students. The outcome is set to develop basic life skills, vocational skills, intellectual skills and interpersonal skills. The outcome is transferred to the students through careful Analysis of the syllabus and through effective exercise of team project labs and selfcreating activities. The activities of each department are focussed on the overall skill development and the students are encouraged to involve actively in all the academic and non-academic activities inside the college. The college provides various platforms to develop the communication and interpersonal skills with the help of Debate & seminar club, Cultural club, quiz club along with NSS group. All the science Departments provide first hand laboratory experience and all the departments provide 01month training for project preparation and presentation strictly bounded to course structure but on the most relevant and updated area. The emotional intelligence of each student is deeply observed and give strong support to develop self-awareness and empathy by giving mentoring and counselling sessions. The level of attainment of Course Outcomes are measured via formal as well as informal mechanisms such as internal and external evaluation in association with feedback forms. We strategize the Outcome Based Education to create achievable goals while the students are free to choose the goals to be short term or long term. This College aims at the holistic Development of our students' mind, body and spirit as our best practice. The evolution of a perfect human is the result of a systematic outcome design and the strategic execution of the programmes through various clubs and cells inside the college. We have a very well-functioning physical education department which concentrates on bringing up national level sports. We are very proud to note that one of our student namely Owais Ashraf(student of B.Sc. 6th sem.)from our institution bagged 1st position in UT Level competition of Singing . The college always support artistic and cultural development of the students and in line with this organised 05 programmes of Cultural importance . Strongly convinced of the fact that education is nothing but an art to bring out the best in a child's mind, body and spirit, this college offers facilities for intellectual, physical and social development of its students. Being a Rural institution in the higher education sector of the state, the college ensures best results in all its academic and non-academic programmes.

## **20.Distance education/online education:**

The college has been conducting regular offline classroom teaching employing ICT enabled tools. But, During The year 2020-21 circumstances forced the academic community to shift to online mode of teaching-learning due to the COVID-19 pandemic. By gaining the importance of online teaching due to Pandemic, workshops were conducted during the year on 'Introduction to e-connect, e-learning and e-content tools' so that the the teachers could shift effectively to the online mode. The internet facility of the college was upgraded. In the said academic year classes were conducted with the full use of the available ICT tools. Teachers created interesting, well-designed and engaging classroom activities. Assignments were submitted through Google Classrooms/ moodle which made the entire evaluation and recording process hassle free. The practicals and lab sessions were conducted on virtual platforms which to an extent compensated for the students' absence in classrooms. Along with live sessions, recorded lectures were given and students are encouraged to attend NPTEL courses and the technical support required for the same was given by each department. As such Distance and Online mode of teaching was made effective.

### Extended Profile

#### 1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	574
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	29
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	159
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	08 and 01
Total number of Classrooms and Seminar halls	
4.2	836010
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated with the University of Kashmir hence it implements the curriculum prescribed by the University of Kashmir. For effective implementation of the curriculum, the following process is developed and deployed. Plan for effective implementation of curriculum: At the outset, the Principal conducts meetings with the various HoDs to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, seminars and industrial visits besides the regular/traditional chalk and talk methods. The college follows the academic calendar provided by the Higher Education department which is circulated to all departments. The College encourages its faculty members to participate in Orientation/ Refresher Courses/ Workshops/ Seminars organized by the various Universities so as to update their knowledge and to improve the teaching practices. The teaching and laboratory plans are approved by Head of Department (HOD) before the start of semester and communicated to students by respective course teacher. The course files are evaluated by Internal Quality Assurance Committee (IQAC) with help of concerned senior subject teacher and HOD. IQAC monitors the academic activities on regular basis to ensure the execution of timetable.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGP">https://egov.uok.edu.in/eservices/syllabus/prelogin/course.aspx?coursetype=UGP</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the Uniform Academic Calendar provided by the Higher Education Department and executes it throughout the year for the conduct of Continuous Internal Evaluation (CIE) Admissions, ODD/EVEN Semester End Examinations and ODD/EVEN Semester Classwork. The college ensures timely completion of syllabus, revision and internal evaluation through internal assessments and reviews in departmental meetings. In addition to this, timetable is prepared before the beginning of the academic session. The functioning of each department, the

academic performance of students and teachers, documentation, and adherence to the calendar is reviewed by the Academic Committee at the end of each semester.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://jkhigheereducation.nic.in/pdf/Constitution%20of%20committee%20to%20prepare%20academic%20calendar....81-JKHED%20of%202022.pdf">https://jkhigheereducation.nic.in/pdf/Constitution%20of%20committee%20to%20prepare%20academic%20calendar....81-JKHED%20of%202022.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02



File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution takes great care in sensitizing students about the important issues related to Gender, Environment, Professionalism



and Ethics. The main aim is to create possibilities among the students for extensive, progressive and creative engagement with the social and natural world around them. A great care is taken in the classes to engage the students in discussions and debates, so as to educate, train and make them professionals. The collage teaches a full-fledged course on environmental studies, besides providing ample space for ethical, gender and professional values in the curriculum. The college has well established NSS Cell that works particularly in the area of the environment. Regular cleanliness and plantation drives are undertaken by the college in association with its NSS unit to keep the environment neat and green. The college believes that woman is not born as a woman but is socially made so. So to challenge the stereotypic image, the college conducts various programmes on gender issues. The college has a Women Empowerment Committee headed by Prof. Mehraba Akbar that works to boost the spirit of equity, and equality among the students. The college is sensitive towards harassment, eve teasing or violence of any sort against woman.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

79

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

52

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dhe.nic.net.in/studentallotmentreport.aspx">https://dhe.nic.net.in/studentallotmentreport.aspx</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**187**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**05**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Under the guidelines established by the governing university (University of Kashmir) and the Higher Education Department J&K, the institution admits students in a variety of fields. The college has an admissions committee that considers the applicant's credentials, including their academic history, previous educational achievements, socioeconomic level, and extracurricular and curricular activities. Academic performance in classes, laboratory exercises, class exams, and intra-college seminars are used to gauge the strengths and weaknesses of admitted students, who are then informally classified into slow and fast learners. To ensure academic achievement and a uniformity of intellect, for the slow learners, the college has created remedial classes for its weaker students in each subject. Although the high workload of the syllabus has decreased with the implementation of CBCS, extra lessons are nevertheless scheduled based on student recommendations in order to cover the entire syllabus within the allotted time. The HOD's host special introductory lectures on the subject's fundamentals, which has improved the students' learning outcomes. The various departments arrange counselling sessions for slow learners to meet the psychological requirements of the students. Through various means of communication, mentors and parents are informed of the students' poor performance as a result of their absences, and appropriate corrective action is then initiated.

File Description	Documents
Link for additional Information	<a href="http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=20b730cc-b004-4f79-bc2d-4b593174af35">http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=20b730cc-b004-4f79-bc2d-4b593174af35</a>
Upload any additional information	<a href="#">View File</a>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
574	17

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution supports a teaching-learning approach that is focused on the needs of the students. The university promotes the use of student-centric teaching techniques whenever possible in addition to the standard classical lecture approach by the entire teaching faculty. Methods that allow for the student's active participation are given more attention. The classes are typically participatory, and the teachers merely provide guidance for the students as they develop their own original ideas and points of view. For the teaching-learning process to be more engaging and effective, the school feels that it should use the most recent technologies and techniques. In addition to the conventional style, models, charts, and collages are used in the lectures to give learning a stimulus through several ways, which had led to more efficient learning and better outcomes. The teacher performs various actions and processes as examples, and the students are encouraged to imitate them in front of the teacher. The foundation of science education is experimentation, which is carried out enthusiastically in all of the institute's divisions. Subject Tours are conducted to make the topics attractive and participative

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://amgdckilam.edu.in/Main/EventView.aspx?Event=d0510a36-3274-402f-b1e7-97f37fa15e7b">http://amgdckilam.edu.in/Main/EventView.aspx?Event=d0510a36-3274-402f-b1e7-97f37fa15e7b</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college supports dynamism and innovations. It has added and will continue to introduce new innovations and technology to

administration and academia. Nine smart classrooms in the college are used to give lectures in more engaging and creative ways. The usage of ICT tools is available to every faculty member. Online applications for admissions, exam results, and payment of salary and other payments are all available. In order to make the entire teaching-learning process more engaging and effective, the institution thinks that the newest technologies and teaching methods should be incorporated into its methodology of teaching and learning. The teacher's methodology will vary depending on the material they will be teaching. Along with traditional lectures using white boards and chalk, the university also employs unique and innovative teaching techniques. The institute's entire faculty collaborates and shares resources, expertise, and experience in order to achieve the main goal of educational excellence. The professors may be seen using laptops and desktop computers to create power point presentations that easily explain tough ideas using photos, videos, and animations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_Rooms_photos_7c372b8b-bb96-4be5-819c-fb0dfdb6bba0.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_Rooms_photos_7c372b8b-bb96-4be5-819c-fb0dfdb6bba0.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

67

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Since the college is affiliated with the University of Kashmir, it adheres to the policies, procedures and examination statutes of the University. Different committees led by conveners and co-conveners have been established by the college and examination committee led by Examination Coordinator. The examination committee is responsible for timely conduct of internal examinations. The following methods are typically used to carry out the internal evaluation of two credits (One credit is 15 marks under CBCS and 25 Marks in NEP2020):

1. To further measure the achievement of educational objectives, traditional class assessments are frequently taken after each month in addition to the internal evaluation tests required by the university. For this reason, a variety of academic competitions such as quizzes, objective tests, essay writing contests, and current affairs competitions are also arranged. For this reason, a variety of academic competitions such as quizzes, objective tests, essay writing contests, and current affairs competitions are also arranged.

2. Students receive individual attention during practical, and their acquired skills are assessed in internal practical examinations by the examinees.

3. To improve their knowledge and understanding as well as their research skills, students are required to prepare projects and assignment on the allotted topics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=a06dcad7-2911-4648-9419-05ebbeefb243">http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=a06dcad7-2911-4648-9419-05ebbeefb243</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college adheres carefully to the rules of the host university (University of Kashmir), and all internal evaluations are timely coordinated. However, if any student misses the internal examination due to some genuine reason the college conducts a supplementary examination of the concerned



students. After each class test, the class teacher notifies the students of the results within ten days. The marked answer sheets are then given to the students again in case there are any complaints, and they are then resolved within two to three days. However, the results of objective tests are announced the next day together with the answers to the teacher's questions. The institution's grievance redressal cell is an effective and efficient grievance redressal system. To collect anonymous and signed complaints, the College has placed complaint boxes throughout the college. The specific class teacher or the Coordinator Examination resolves complaints regarding exams.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=a208f442-725f-48f7-b64d-ac7d2e8cd59c">http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=a208f442-725f-48f7-b64d-ac7d2e8cd59c</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is affiliated to University of Kashmir and the syllabus is framed by the host university consequently the curriculum objectives and course outcomes are listed at the beginning of each course. Here as a proof we are attaching the syllabus of mathematics as a sample. Currently, the college provides bachelor's degrees in the arts and sciences, Urdu, mathematics, history, political science, sociology, education, functional English, geography, Arabic, Kashmiri, and geography are the courses taught in the arts stream. In the science stream, we cover physics, chemistry, botany, zoology, and environmental studies, Geography and Mathematics. The IQAC of the college conducts programmes to inform faculty and students about the course outcomes. The entire faculty has excelled in producing high-quality work and is committed to achieving the major and minor goals outlined in the curriculum. The key programme outcomes are as follows:

1. Develop motivation to learn and awareness of the importance of quality education in individual and the society as whole
2. To educate young children and foster their creativity and scientific mindset

3. To foster the growth of morally upright and sympathetic individuals who aspire to do what is best for society

4. Achieving programme objectives, programme objectives tailored to a programme, and course objectives

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=d8a61741-0d42-4040-81b5-b661a00122fa">http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=d8a61741-0d42-4040-81b5-b661a00122fa</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College uses the online feedback system for both teachers and students regarding the overall development of institute. Since a good number of questions are based on course/programme outcomes hence evaluation of required parameters takes place. By using both direct and indirect approaches, course objectives and course outcomes are mapped in relation to programme outcomes. Direct technique for displaying student results on university exams and in-house evaluations. Indirect techniques include surveys, news, alumni, and feedback. The homework assignments promote independent learning. Most students use texts and reference materials to explore concepts and fully understand a subject. The administration of terminal exams, unit tests, field research, educational tours, excursions, practical work, projects, seminars, etc., show to be useful tools for the ongoing evaluation. The institute also plans curricular, extracurricular, and other activities in an effort to meet the course and programme objectives. The institute also plans curricular, extracurricular, and other activities in an effort to meet the course and programme objectives. The college's annual magazine provides the learners with opportunities to express their creativity in literature by writing articles, poems, and essays, among other genres (Aab-E-Rawaan). To evaluate the literary value of the articles, poems, and essays written by the students, copies of the magazine are given to eminent professors, visitors, and guests.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://dhe.nic.net.in/studentallotmentreport.aspx">https://dhe.nic.net.in/studentallotmentreport.aspx</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

52

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Examination_report_4f9cae90-c8df-4d73-bc93-5308494699ce.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Examination_report_4f9cae90-c8df-4d73-bc93-5308494699ce.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dhe.nic.net.in/index.aspx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.1

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**Nil**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**19**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities****3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

1. Altaf Memorial Govt. Degree College Kilam organized the following programmes under different units like NSS, Roadm Safety Club, Red Ribbon Cyber Jagruka cell etc.
2. "Sadak Suraksha jeewan Raksha" on 12th of March 2022
3. World No Tobacco day on 24t of March 2022
4. Organised a plantation drive on 6th of April 2022
5. Cleanliness drive conducted on 24-03-2022
6. Organised an Awareness program cum Mock Drill on Fire Protection and Prevention on 18/04/2022.
7. Organised lecture on cyber security on 23-04-2022

8. Lecture delivered by Dr. Shabir, BMO Qazigund on 31-05-22 to observe the world No Tobacco Day.
9. Lectures on 'DIGITAL SERVICES' in observance of JK Digital Week celebrations from 25th July to 31 July 2022
10. Conducted a Tiranga Rally on the 13th of August in connection with Independence Day celebrations
11. Organised an awareness programme on Nasha Mukta Bharat on 12-09-2022
12. Conducted a Nasha mukt pledge on 12-09-2022
13. Conducted pledge against drug abuse on 07-09-2022.
14. Organized an awareness programme on health and sanitation for girls on 21-09-2022
15. Organised Systematic Voters' Education and Electoral Participation (SVEEP) on 27-09-2022
16. Organised unity Pledge on 31-10-2022
17. Organised awareness rally on HIV/AIDS on 12-12-2022

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Default.aspx">http://amgdckilam.edu.in/Main/Default.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

**YRC etc., during the year****04**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****165**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****Nil**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**

**industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has an adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is operational from a single two story Medical block accommodating all the departments, make shift arrangements are being done to run the institution. The sole building has eight class rooms, four laboratories, Dispensary, three wash rooms, one Library and a computer browsing centre. All other administrative functions are being carried out through the same. The institution has three fabricated huts that make three classrooms and one indoor sports room. Though the Institution has worked to build its infrastructure but the lack of proper infrastructure makes a big difference. The Institution has sent a new proposal for an Arts Block worth 14.13 corers which if provided can ease the burden to a large extent.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/infrastructure_and_physical_facilities_93578536-a284-4033-b3d2-2add92fd2fc2.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/infrastructure_and_physical_facilities_93578536-a284-4033-b3d2-2add92fd2fc2.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is newly established on an area of 4,46,490 square feet (82kanals) when it comes to sports and cultural activities, the institution has a proper playground that has been developed a little more this year. indoor game like table tennis can be played as indoor stadium exists in the campus. The institution has a small seminar hall with ICT facility having intake capacity of hundred seats. Pre-fabricated hut has been decorated superbly and turned into a beautiful conference hall. All cultural activities are done in seminar as well as conference hall. A good playfield for cricket is available on an area of 110,000 square feet (20 Kanals).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_facility_ddb8107a-b0b1-420a-808e-8215d397697e.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_facility_ddb8107a-b0b1-420a-808e-8215d397697e.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

9

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_facility_ddb8107a-b0b1-420a-808e-8215d397697e.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/ICT_facility_ddb8107a-b0b1-420a-808e-8215d397697e.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2020172

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The general library of Altaf Memorial Govt. Degree College Kilam is smoothly functioning with Campus LMS Library Management Software. The college has implemented Hybrid Solution of LMS, A full featured modern Integrated Library Software (ILS). The library of Altaf Memorial Govt. Degree College Kilam aims to provide access to its resources as well as electronic resources primarily for the use of the faculty and students of this college. The library has a wide repository of books. The college has fully automated library with separate reading facilities for both faculty and students. Open access system is followed in the library from the inception of the college. Specialized services provided by the library include books and journals, photocopying facility, newspaper

service,, internet browsing, book search, INFLIBNET-N-List programme etc.We follow the barcode issue and return system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/library_954e6552-b843-4304-be3a-edd537f0f78e.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/library_954e6552-b843-4304-be3a-edd537f0f78e.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3,21,102**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is efficient in apprising the IT facilities time to time at the very prompt time. . The campus is connected with Local Area Network. All the departments are networked through unlimited broad band internet connection. Wi-Fi facility in the campus makes accessing online materials easier. Open access system is followed in the library. Departments have the access to free wi-fi Smart classroom with smart board, LCD projector, Internet connection, Laptop and speaker system is accessible in our college. Multimedia projectors are available in the college. Auditorium and seminar halliswell equipped with LCD projector and ICT tools.The IQAC of the College has computers with Wi-Fi connectivity to facilitate Documentation and Communication Management System.In the pandemic situation , the institution activated a zoom platform for conducting webinars and other academic and administrative level online activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Alert/New_Doc_2023-02-07_1134_645e40c7-b22c-47ee-bd9a-10e8acec5a29.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Alert/New_Doc_2023-02-07_1134_645e40c7-b22c-47ee-bd9a-10e8acec5a29.pdf</a>

#### 4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>								
<table border="1"> <thead> <tr> <th data-bbox="76 264 539 340">File Description</th> <th data-bbox="539 264 1445 340">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 340 539 443">Upload any additional Information</td> <td data-bbox="539 340 1445 443"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 443 539 586">Details of available bandwidth of internet connection in the Institution</td> <td data-bbox="539 443 1445 586"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional Information	<a href="#">View File</a>	Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>			
File Description	Documents								
Upload any additional Information	<a href="#">View File</a>								
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>								
<b>4.4 - Maintenance of Campus Infrastructure</b>									
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>									
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>									
2020172									
<table border="1"> <thead> <tr> <th data-bbox="76 958 539 1034">File Description</th> <th data-bbox="539 958 1445 1034">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1034 539 1137">Upload any additional information</td> <td data-bbox="539 1034 1445 1137"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1137 539 1205">Audited statements of accounts.</td> <td data-bbox="539 1137 1445 1205"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1205 539 1384">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td> <td data-bbox="539 1205 1445 1384"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Audited statements of accounts.	<a href="#">View File</a>	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>	
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Audited statements of accounts.	<a href="#">View File</a>								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p>There is a proper set of procedures for using the physical facilities. Students performing any experimentation are provided required facilities which are recollected after the completion of the experiment. Laboratory assistant assists the students in handling the devices and equipments and collects them back once the students perform their task. Similarly computers are issued to the departments which are entered in the stock register and signatures are taken from all the recipients. The infrastructural amenities are timely upgraded and properly maintained. There is a Development Committee constituted solely for this purpose. Depending on the nature of the construction, the Development Committee presents the proposal before the Principal for his/her concurrence. A Purchase committee is established to gear the</p>									

infrastructure development. The service of an electrician and a plumber is made available in the campus. Internal and external audits are annually employed on academic processes and progress. Computers are properly serviced and reused. The maintenance of computer hardware and software is carried out by third party experts. Stock verification of library books, is done every year. We focus on the maintenance of sports equipment at least once a year. Equipments are regularly serviced and new ones are purchased whenever required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Default.aspx">http://amgdckilam.edu.in/Main/Default.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

22

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

42

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
File Description	Documents
Link to institutional website	<a href="http://amgdckilam.edu.in/Main/Default.aspx">http://amgdckilam.edu.in/Main/Default.aspx</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>249</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>249</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

22



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College has the mission of creating a group of students who can benefit life outside the walls of classroom and to play role for the betterment of the society. For this student are groomed by involving them in various activities performed by the college. College has a vigorous schedule of activities conducted under various cells, departments and committees, in these committees' there are different student representatives. Department of Physical Education and Sports has largest student representation as they actively to part in different co-curricular activities. The department has produced a number of students who represent the college in various games. The NSS unit carry many activities for the benefit of college as well as society. Also students are members in IQAC, NSS, Eco-club, Sports Council and cultural committee.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Default.aspx#?active=lnk5">http://amgdckilam.edu.in/Main/Default.aspx#?active=lnk5</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

38

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Nil**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution AMGDC-Kilam, established in 2008 which upholds its existence through the vision and Mission. It guarantees the students and staff to perfect oneself in all spheres of life irrespective of their caste, creed and culture through the planned and channelled governance, thus

raising themselves and the institution to nobler heights. Institute's Vision and Mission which reads as 'to unearth the latent capacities of the stakeholders with a wish to prune and trim them for utilitarian motif'. Our Mission is that our stakeholders are prospectively benefitted. That our pass outs shall occupy a good niche in the society. The mission of the college is 'That our stalk holders are prospectively benefitted, shall occupy a respectable niche in the society and are seen serving in all shades of life''. This aims to develop values of self-respect, discipline, hard work and patriotism and to promote learning that will contribute to women empowerment and becoming self-reliant. The institution in its every activity plan to deliver a greater knowledge through education and skill development of its members. The college was established to provide quality education thus raising the quality of the society. The quality initiatives of the institution stress the importance of education for the emancipated society and the holistic development of the community. This is brought about through the inclusion of all teaching community in various decision-making levels.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/motive_pdf_be8936da-511f-4df8-a257-43c90b94ec19.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/motive_pdf_be8936da-511f-4df8-a257-43c90b94ec19.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The most effective leadership is visible in various institutional practices such as decentralization and participative management. The college has been conducting regular classroom teaching employing ICT enabled tools. The year 2021-22 forced the academic community to shift back from online mode (due to the COVID-19 pandemic) of teaching-learning to offline mode. To equip the teachers with latest technologies like usage of e-connect, e-learning and e-content tools, all the necessary Equipments were purchased and put in place for the ready use of the teachers. Following this, the teachers could shift effectively for implementing new technologies, the college management gave wholehearted support to raise the infrastructure needed through already formulated committees of Development and Purchases. The internet facility of the college was upgraded. G- suite platform

for education was setup for the institution and training on usage of different applications and software was taught to the teachers to equip them with all the advanced technologies. They came together virtually and extended supporting hands through cooperation and collaboration. All these were made possible through effective leadership transferred to participation of all the teaching fraternity.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Committee_List_22-23_272b00ae-bbe4-4dd3-85a9-a32e080240f1_46777415-80b3-4571-8a0d-2fb768464015.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Committee_List_22-23_272b00ae-bbe4-4dd3-85a9-a32e080240f1_46777415-80b3-4571-8a0d-2fb768464015.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed. In year 2021-22 large scale campus revampment was initiated while receiving funds for the development from the Higher Education Department of Jammu and Kashmir. The College has been sanctioned an amount of 3.29 crores during the year 2021-22 from Deptt. Of Higher education out of which 2.35 crores were utilised on different developmental works of the college. A Project Monitoring committee/Development committee was constituted to monitor and implement the work successfully. The renovation work included revamping of Bathrooms; including plastering and plumbing, college canteen renovation and maintenance, Renovation of Prefabricated Huts (used as classrooms). In sports sector Development of Cricket Play field, Kho-Kho court, Volley ball court and two Badminton courts are worth to mention against an amount of 3.96 Lakhs Sanctioned by District Administration under MGNREGA Scheme. In addition to this large amount was utilised for the purchases of Microscopes, Sports items, Grass cutters, Fridges, Protocol items, Lab. Chemicals etc. The strategic plan of the college council of the large-scale renovation of the institution was thus effectively implemented during this period.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/New_Doc_2023-02-06_1249_9dce93f3-9b66-4fcd-881f-d05d6a303d94.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/New_Doc_2023-02-06_1249_9dce93f3-9b66-4fcd-881f-d05d6a303d94.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The Managing board of the College is constituted of Principal as Patron, senior faculty members, Bursar/Accountant and selected members of the faculty to formulate the broad policy matters. Principal being the Head of the Institution oversees overall functioning of the college. Bursar/accountant is in charge of all the funds/budget of Capex or Revenue nature. The College Administrative Council constituted of the above members makes decisions on the administrative, financial and developmental policies of the institution. College Council consisting of Principal, IQAC coordinator, Head of Departments, Accountant, Office Superintendent, Convener Library and two elected members of the staff review the internal affairs of the college and also takes decisions on the academic matters. Internal Quality Assurance Cell acts as the pivot of quality sustenance. College Students Council presents student affairs to the College Council. The council meet regularly in a transparent manner and efficiently implement policies for the overall development of the institution. The college handbook and website deliver all the procedures in academic and administrative matters.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/62_ccb7a12f-94c7-41e4-85f6-355d5ea3b222.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/62_ccb7a12f-94c7-41e4-85f6-355d5ea3b222.pdf</a>
Link to Organogram of the Institution webpage	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Organogram_GDC_Kilam_fc7b8bd4-2cd8-4e03-b30e-cc17bb290f27.png">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Organogram_GDC_Kilam_fc7b8bd4-2cd8-4e03-b30e-cc17bb290f27.png</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institution provides all statutory welfare measures and leave facilities to its employees as per Government of JK provisions. The Institution also assist in procuring Loan towards housing, medical, educational and others expenses by providing different kinds of certificates like NOC and Last pay Certificates. The College provides encouragement for Pursuing doctoral degree (01 Of our faculty was granted permission by Higher education Department) and take up research projects, leave for FDP's, Awards and recognitions for excellence and facilitates promotions in service career. The college extends all types of support in availing leaves to non-Teaching staff for acquiring higher qualifications.

Support to economically backward children/Students etc is fully extended. The Institution makes possible Staff tours, Staff and Student Picnics to provide a platform of Cooperation and togetherness. College being a Rural Institute, tries its best to provide all the possible facilities which are available in an Urban and City College. Noteworthy are Counselling and medical check-up facility by Health center department, Drug Deaddiction Counselling Cell, Internet Browsing center, Toilet facility in all departments, Free Wi-Fi and internet connectivity in campus, Canteen with subsidized food, Recreational and hobby development facilities. Sports facility etc.

File Description	Documents
Paste link for additional information	<a href="https://dhe.nic.net.in/studentallotmentreport.aspx">https://dhe.nic.net.in/studentallotmentreport.aspx</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teachers is appraised based on criteria of participation in teaching-learning and evaluation, involvement in co-curricular, Curricular and development activities. Teachers are required to prepare and implement their teaching plans in a time

bound manner. Teacher's work diary or Employee Performance Monitoring (EPM) includes the personal information, service details and the detailed account of Monthly work being evaluated on a monthly basis by the principal. The annual academic audit analyses the performance of each teacher and department as a whole and completion of entire syllabus well in time. Student feedback on teaching - learning and evaluation is done through 3-tier feedback portal an initiative of Higher Education Department of Jammu and Kashmir Government. This helps to evaluate the performance of each teacher by students. Principal analyses the report and give proper feedback and suggest corrective measures if any. It is mandatory for each teacher to submit the self-appraisal form to IQAC at the end of every year forwarded through the Principal. The self-introspection helps to address the strengths and weakness and enables for an improved performance. The promotion of teacher is done as per UGC Career Advancement Scheme. The performance of the non-teaching staff is assessed by Office Superintendent and Principal and analyses their competence, participation and performance for the development of the Institution.

File Description	Documents
Paste link for additional information	<a href="https://dhe.nic.net.in/studentallotmentreport.aspx">https://dhe.nic.net.in/studentallotmentreport.aspx</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit committees in accordance with the regulations in vogue was formulated at GDC KILAM to assess the Fund position through Internal Audit and External Audit system. The internal financial audit was carried out by the College audit committee duly constituted by the principal. In the annual meeting of the committee at the end of every financial year, the actual expenditure incurred during the year under various heads is analysed and the budget estimates for the next year is consulted and approved. The auditing system in the college is done under two heads: Grants received & Fees structure sanctioned and received by the Government/University. External financial Audit is carried out by the committee constituted under Govt order no.08-JK-HE OF 2021, Dated 18-01-2021. The committee is constituted as:

1. Commissioner Chairman

2. Director colleges Member

3. Deputy Accountant General (Audit) Member

4. Representative of Finance Deptt. Member

The external auditor verifies all the vouchers with reference to the cashbook and prepares the balance sheet. Day Book, Cash Book, Budget Guard, Contingent Register and Challan books are made throughout the year so as to keep the track of funds received and utilised. An audit team from Department periodically visits the college and conducts audit of various funds that the college received from the Government. After clarifying and correcting, hearing and setting the omissions or errors the consolidated audit report is given by the Committee. No major audit objections were found during the year.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Default.aspx">http://amgdckilam.edu.in/Main/Default.aspx</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Administration prepares the Annual Budget in

consultation with all Departments, Conveners of various committees and other stake holders. The estimate is reviewed and approved by Advisory committee. The various financial utilisations are reviewed by Administrative and Audit Councils and major expenses are to be approved by the Advisory Committee.. Bursar/Accountant of the College initiates the resources and Purchase and Committees allocates utilisation.

**Mobilisation of Funds:** College generates funds through various sources including fees from students, By tendering out 50 Walnut trees spreading across 2 hectares of college land, funds from Higher Education Deptt. Of Jammu and Kashmir, endowments and scholarships, sports council, sponsorship, bank interests, canteen and stationary stall, photocopying etc. The college is in receipt of near about 3 crore amount from the Higher education Department during this year for upliftment of construction, Purchases, Infrastructure development, Library. Sports etc

**Optimal utilisation of resources:** The resources are effectively utilized by channelling the resources for which they are envisaged. Councils take measures so that the internal funds are sanctioned on priority basis and utilised effectively. Internal and external audits conducted yearly ensures accountability for the utilisation of resources.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Default.aspx#?active=lnk0">http://amgdckilam.edu.in/Main/Default.aspx#?active=lnk0</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in implementing quality assurance of the institution through institutionalized practices of conducting internal and external academic and administrative audits and student satisfaction survey/Online feedback survey for the year 2022. The internal audit was conducted during 17-19, October 2022 and administrative audit on December 7-9, 2022. The external audit was conducted by the already constituted Audit committee of the Government in 2022. These help in self- evaluation and analyse the strength and weaknesses of each department. The participation and

helping hand from IQAC in providing the crucial and important documents to the Audit committee helped the committee to a large extent to assess the strength of the college and analyse the position of the college in relation to others of the same category. In the online student satisfaction survey/Feedback analyses carried out for all the students including the passing out batches, more than 72% of students responded to the online questionnaire. The quality of various teaching, learning and evaluation methods (syllabus, teaching skills, ICT usage, activity-oriented methods) are understood from the responses. Majority of the students are satisfied with the learning methods. Teacher competency is highly appreciated. They are satisfied with the robust and unbiased method of internal evaluation done during each semester of their course at Altaf Memorial Degree College Kilam. Apart from the curricular activities; students are getting enough chance to participate in the extracurricular activities of the college, thereby getting opportunities to polish their soft skills, life skills and employability skills.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Sub.aspx?C=infnf">http://amgdckilam.edu.in/Main/Sub.aspx?C=infnf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review the Teaching learning process for the current academic session through Academic Audit the need of some new courses was felt and it was agreed upon to contact both University of Kashmir for Affiliation and Deptt. Of Higher Education for Granting the Substantive posts. Keeping in view the market demand; the College applied for two new courses viz as BCA (Bachelor of Computer Application ) and B.Sc. Applied Mathematics. These both courses provide career options in Banking sector, Security analysis, Stastics, Tax related streams. The college has well established computer and Applied Mathematics lab with almost 15 computers and other allied equipments to cater the need. Under NEP 2020 College introduced some new Skill and In-demand courses with affiliation to University of Kashmir Srinagar like 1. Early Childhood Care and Education (Course code=EDU 122 S) 2. Gender Sensitization (SOS 122 S) 3. Learning Skills of Afsana in Urdu (URL 122 S). An MOU was

signed between Principal of the college and Director CIED, Islamic University of Science and Technology Awantipora for Grant-in Affiliation to the skill course of "Processing of Fruits and Vegetables" . These courses provided a path to go beyond the comfort level and experiment thus improving the quality of the stake-holders.

File Description	Documents
Paste link for additional information	<a href="http://amgdckilam.edu.in/Main/Sub.aspx?C=infn">http://amgdckilam.edu.in/Main/Sub.aspx?C=infn</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Annual_Report_Dec_22_20ec7b38-a7fa-4dd1-8a42-a556486e07ab.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/Annual_Report_Dec_22_20ec7b38-a7fa-4dd1-8a42-a556486e07ab.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed to the promotion of gender equity. Many departments like Sociology, Education etc. offer and teach many programmes in this regard. Further the college also provides facilities in form of separate common room and rest rooms for girls and has constituted Internal Complaint Committee and Grievance Redressal cells as well. College organized a series of programmes in context with the celebrations of International Women's Week from 2nd - 8th March 2022. The programmes included general orientation regarding women empowerment and gender sensitization; lectures on "Gender Equality", seminars; essay, painting and slogan writing competitions, etc. Women empowerment cell and sports committee of the college organised "Run for Girls" on 1-04-2022. Women empowerment cell also organised an awareness program on the theme "Menstruation: Health and Hygiene" on 21 Sept 2022.

File Description	Documents
Annual gender sensitization action plan	<a href="http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=8700943b-7614-4d54-9559-b3967d9fc4c6">http://amgdckilam.edu.in/Main/Message.aspx?Type=Alert&amp;Alert=8700943b-7614-4d54-9559-b3967d9fc4c6</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">a, b, c and e</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**



Regarding the Solid Waste Management, the college provides facilitates of separate Dustbins for different hierarchies of solid waste such as organic wastes, paper, plastic, glass etc as prioritised in Swachhe Bharat Abhiyan. These wastes are then disposed off properly. For Liquid waste management the college has drainage system and Septic Tank. The hazardous chemical wastes from the science labs are appropriately disposed off. The college does not generate any substantial amounts of e-waste, whatever the e-waste is generated, is handed over to pollution control board for proper disposal. Furthermore the college admin is developing a compost facility to convert bio-degradable waste into bio-fertilizers. College doesnot generate any hazardous and radioactive wastes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/20230220_115852AMByGPSMapCamera_4a6c20eb-d5ca-4b65-9c77-e6a2e897353a.pdf">http://amgdckilam.edu.in/Files/21c5c5ad-40cc-4c63-8d97-82c04085c0dd/Link/20230220_115852AMByGPSMapCamera_4a6c20eb-d5ca-4b65-9c77-e6a2e897353a.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

**1. Restricted entry of automobiles**



2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed at providing an inclusive environment to all the students in view of religio-socio-politico-economic diversity of the country. At the initiation of every academic year the college administration conducts a general orientation programme in which students of the college are sensitised towards tolerance and harmony, and are advised to follow the Code of Conduct in the college in letter and spirit. In this academic year college celebrated International women's week, celebrates yoga day, organised competitions on youth for nation-building,organised legal awareness programme, over a dozen programmes on Nasha Mukh Bharat Abhiyan, Azadi ka amrit Mahotsav, Unnat Bharat Abhiyan, cyber crime, sports tournaments etc. . Further college celebrated the Sadbhavana day and constitution day to stress the importance of national integration, values of peace, harmony, universal brotherhood and non violence as a part of our constitutional philosophy in our daily lives and work environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to inculcate values for being responsive citizens as reflected in the Constitution of India, the college conducted

dozens of programmes. The college organised multiple cleanliness drives, plantation drives, anti-drug campaigns, road safety awareness rallies, Campaigns against child sexual abuse, awareness about National helpline for senior citizens, Celebrated International Yoga day, organised program on youth for nation building, Further the college celebrated Sadhbhavana day, Gandhi Jayanti week, Preamble day and good governance day etc in which all the faculty and staff members pledged and committed to uphold constitutional values, live as conscientious citizens by following values of peace, harmony, universal brotherhood and non violence in our daily lives and work environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The college organises and celebrates national and international commemorative days. It celebrated national and international environment days, commemorates health days (no AIDS day, breast cancer awareness day etc) by organising awareness lectures and rallies, organised chains of programs against tobacco and drug abuse under the ambit of Nasha Mukta Bharat Abhiyan. Further we celebrated International Yoga day, organised chains of programs under the umbrella of Azadi Ka Amrit Mahotsav, celebrated independence and republic day with full zeal and zest etc. The college celebrated Sadhbhavana day, Gandhi Jayanti week, Preamble day and good governance day etc in which all the faculty and staff members pledged and committed to uphold constitutional values, live as conscientious citizens by following values of peace, harmony, universal brotherhood and non-violence in our daily lives and work environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college practices and aspires for environmental sustainability. As mentioned earlier we are a college based in a village, situated in a scenic and serene locale, we have locational advantages in terms of environmental and aesthetic resources. The college follows all regulatory requirements relating to environmental compliance. In doing so the college maintains a green belt around the buildings in the campus. Approximately 75% of the plot area is covered by trees, bushes, grass, lawns, heritage trees like Chinar, walnut and mulberry trees etc. to ensure that the campus is eco-friendly and maintains natural balance. We have developed and are maintaining a stream and a canal, the flowing waters of which testify to the eco-friendliness and environmental sustainability of our college.

In order to establish proper linkages with the local community, the college has two units of National Service Scheme, of which only one is fully functional. It is funded by University of Kashmir. It regularly carries out different social works and the registered volunteers dedicate themselves in the service of humanity and environment. This process of continuous dialogue with the local communities proved to be very effective in promoting responsive citizenry.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

AMGDC aspires to establish itself as a locally engaged institution. We would like to reiterate that our college is amongst the few colleges in the valley that have been established in a village. We have important responsibilities towards our own locale. We believe that students thrive most when the colleges make them agents to social transformation. Most of the extension activities carried out have the objectives of sensitizing our students towards their societal responsibilities through "learning by doing" and to contribute towards public service and social justice. In order to establish proper linkages with the local community, the college has two units of National Service Scheme, of which only one is fully functional. It is funded by University of Kashmir. It regularly carries out different social works and the registered volunteers dedicate themselves in the service of humanity and environment. Over the years the students, faculty and staff have been carrying out environmental awareness programmes, cleanliness drives of villages, water bodies etc., free medical camps, health awareness programmes, plantation drives and programmes of social deconstruction regarding caste, gender, sanitation etc. This process of continuous dialogue with the local communities proved to be very effective in promoting responsive citizenry.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Altaf memorial Government Degree College strives to impart skill-based quality education for creating successful professionals. Our college believes in exploring new horizons of development. For the year 2023, college has chalked out the action plan to work on:  
1, To imlement NEP 2020 in letter and Spirit