



## Office of the Principal

**Altaf Memorial Govt. Degree College, Kilam, Kashmir**

**NAAC Accredited**

**Cell No: 9419040661    Tele/Fax: 01931-294562    Email: [principalgdckilam@gmail.com](mailto:principalgdckilam@gmail.com)**

### **About Library**

The Altaf Memorial Govt. Degree College is a prestigious and was established in year 2008 in the district Kulgam. The college is having with all the modern facilities required to supplement the requirements of teaching as well as non-teaching staff. The library is heart of any educational institution. It is the storehouse of the knowledge. The college is maintaining its library having a sound and balanced collection in order to supplement the college's diverse academic curriculum. The library is housed in 1<sup>st</sup> floor in the main building of the college with proper ventilation. College library caters to all the students and faculty members to peruse their study and research. The library is very rich pertaining to different fields like Medical, Non-medical, Arts and Humanities .The total collection of the library is around more than 8,300 books related to different subjects. The library serves the users of the following subjects like Physics, Chemistry, Botany, Zoology, Mathematics, Environmental Sciences, Political Science, Education, Urdu, English, Arabic, Geography, Functional English and Economics. Apart from text books, the library is also enriched with reference books encyclopedias, dictionaries and books pertaining to various competitive exams like UGC NET/SET/JRF, KAS/IAS,SSB, SSC exams, UG NEET and Kashmir University PG entrance examinations.


### **Library Services**

The college library is being partially automated by using Koha as a library automation software. The library is further enriched with the use of RFID (Radio Frequency Identification Device ) technology. The library is providing the following services to the students and the faculty members of the college:

1. Self-Check in /Check-outstation
2. Security Gate
3. CCTV Surveillance
4. Reference Service

5. Current Awareness Services
6. Newspaper/Periodical Service
7. Customized ID Cards
8. Orientation to new comers
9. Reprographic Services
10. Browsing Facility.

### Library Staff

S. No	Name	Designation	Photo	Contact Details	Qualification
1.	Suhail Shehjar.	Librarian (Academic Arrangement).		+916005179679 suhail.shehjar008@gmail.com	B.Sc., MLIS, NET
2.	Muzamil Bashir.	Library Assistant.		+917006202778. muzzamilbashir83@gmail.com	B A, MLIS, NET
3	Mir Mehkey Bashir	Library Bearer			B. Sc (Medical )

### Library Rules and Regulations

1. Books are issued only on the production of College Identity Card
2. The college library remain open on all working days from 10.00 am to 4.00 pm

3. The student should not take personal belongings like money, jewellery, electronic device inside the library
4. Students are required to remain silent inside the library
5. The damaged books should be immediately brought back to library for necessary repairment
6. Reference/Rare books is consulted within the college library only
7. Students should not mark, underline, write or tear that damages the library document
8. A student can borrow 2 books at a time

<b>Category</b>	<b>Maximum books issuable</b>	<b>Maximum time period (days)</b>	<b>Fine Per day</b>
Faculty Members	10	30	02
Students	2	15	01