


## Internal Complaints Committee (ICC)

### ALTAF MEMORIAL GOVT. DEGREE COLLEGE KILAM

Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace. Dated: 15-02-2023

Place: Principal's Office

Following members of ICC attended the meeting:

Ms. Mehraba Akbar	Convener/Presiding officer 
Mr. Sheeraz Ahmad Lone	Co-convener
Mr. Irshad Ahmad Kumar	Member
Mr. Niyaz Ahmad Khan	Do
Mr. Mujeeb Hussain Gattoo	Do

The meeting was chaired by Principal Prof. Dr. Yasmeen Majid Khan.

Presiding Officer welcomed all the members of the Committee. She described the role of ICC and said everyone has a responsibility to contribute to the cause. Further, she mentioned that it was the first meeting of the reconstituted ICC in the college and welcomed suggestions from all members to make it effective.

**The Committee noted that no complaint of sexual harassment has been received from any employee/student of this Institution in the current year so far. It was emphasized that in order to create awareness and continuous sensitization among the employees and students, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the campus.**

The committee had discussions at length and the following suggestions were made:

The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development must be uploaded on college website.

To place banners/posters/notices defining sexual harassment at prominent places in the campus. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every quarter on a regular basis or earlier, if need arise. Meeting ended with vote of thanks to the Chair.

  
Convener

ICC